



UNIVERSITY OF  
**RIO GRANDE**  
AND RIO GRANDE COMMUNITY COLLEGE

## SPRING 2018 BILLING AND FINANCIAL AID TIMELINE

### December 5 - January 25

Students may begin to charge books at the Rio Bookstore if they have a credit balance on their account. The Financial Aid and Business Office will give vouchers on a case-by-case basis; however, no vouchers will be given to students before January 3rd. Vouchers are to be used at the Rio Bookstore the exact day they are issued to the student.

### January 3

All Spring 2018 student bills are due.

### January 8

Add and drop fees begin for each adjustment to the student's Spring schedule.

### January 8 - January 25

Students may charge other items from the Rio Bookstore (computer, clothes, supplies, etc...) only if the student has a credit balance. **ONLY BOOKS WILL BE PERMITTED TO BE CHARGED WITH A VOUCHER.**

### January 12

Last day to withdraw from the Spring term with a 100% refund. Also, last day to return textbook purchases for POSSIBLE full refund with receipt.

### January 15 - January 19

Students who withdraw during the second week of class will receive a 50% refund of Tuition, Fees and Housing. Board will be pro-rated weekly for resident students who withdraw during the term.

### January 22 - January 26

Students who withdraw during the third week of class will receive a 25% refund of Tuition, Fees and Housing. Board will pro-rated weekly for resident students who withdraw during the term.

### February 6

Late payment fees begin to be applied to all outstanding Spring balances, and are charged monthly until the balance is paid in full.

### February 9

The first round of refunds will be mailed to the address listed on the student's Student Space account. This group of refunds will exclude students who have never received student loans, and those students who have a student loan only for the Spring term.

### February 16

First time student loan borrowers will receive their loan disbursement refunds. This group of refunds are for students who have never borrowed a federal student loan before Spring term.

### March 9

Students who borrow student loans for one term only will receive their second loan disbursement refunds. This group of refunds are for students who have only received a student loan for Spring term. One term only loans must be split in half, and the second disbursement will be distributed after 50% of the term is complete.

### May 4

Last day of Spring term. All Spring balances must be paid in full to avoid collection procedures.

### For more information contact:

Financial Aid  
740.245.7218  
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